

“YEAR OF PURPOSEFUL ECONOMIC ADJUSTMENT”

PUBLIC SERVICE MINISTRY

CIRCULAR NO. 32/1987

REFERENCE NO. PS: 24/0^{III}

FROM: Permanent Secretary,
Public Service Ministry

TO: All Permanent Secretaries,
Heads of Departments and
Regional Executive Officers

SUBJECT:

Award of Pensionable Status to Permanent, Non-
Pensionable Employees in the Public Service.

DATE: 1987/11/02

Since the issue of my Circular No. 26/1985 dated 22nd November, 1985, on the above subject, approval was given by this Ministry for the transfer of all authorized positions on the Permanent Non-Pensionable establishment with effect from 1st January, 1986, based on comprehensive lists received from Ministries/Departments/Regions showing the positions requiring this change of status. At paragraph 3 of my circular under reference, the following tasks were listed to be done at the appropriate time based on instruction to be issued by the Public Service Ministry: -

- (a) The formal appointment by the Public Service Commission of the substantive holders of the position which are to be transferred to the Permanent Pensionable Establishment with effect from 1st January, 1986;

The payment of salary on a monthly basis to daily- paid employees who qualify for such in terms of my circular No.58/1976 dated 30th December, 1976, and their formal appointment to pensionable posts by the Public Service Commission

The appointment to pensionable position of all suitable qualified non-pensionable employees who are now temporarily employed against such positions.

2. Consequent upon further work being done in connection with the above, approval is now given for Ministries/Departments/Regions to proceed with the implementation of the tasks outlined at (a), (b) and (c) of paragraph 1. With regard to those outlined at (a), and (c), it will be necessary for you to furnish the secretary, Public Service Commission, with list of the names of the holders of permanent Non- Pensionable Positions who are identified for appointment to the permanent pensionable Establishment, together with copies of up-to-date certified records of service signed by duly authorized officers and/or certified copies of letters of appointments where applicable. The secretary, Public Service Commission, would advise on any additional information he may require to facilitate the processing of your submissions and the issuance of the relevant Government orders.
3. When the formal appointments have been effected retroactive to 1st January 1985, these employees will become eligible for the grant in 1987 of leave conditions applicable to pensionable officers based on one year's pensionable service in terms of my circular No.13/1985 dated 29th May, 1985. Approval is also given for you to deal with the leave aspect at the appropriate time, taking into consideration any annual vacation leave which the employees may have already enjoyed during 1987.

- 4 Finally, you are hereby advised to proceed with the processing of superannuation benefits in the normal manner in respect of all non-pensionable employees who have not yet been formally appointed by the Public Service Commission when they qualify for such benefits. This Ministry is examining the provisions of the pensions act, chapter 27:02, with a view to effecting appropriate changes therein consequent upon the award of "Pentionable" status to the holders of "Non-Pensionable" posts. When this exercise is completed instructions will be issued regarding re-computation of superannuation benefits of such employees.
5. Please bring this circular to the attention of all Permanent Non-Pensionable employees and also those officers who work in your Personnel Divisions/Sections.

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J.E. Sinclair
Permanent Secretary
Public Service Ministry.